

**Title:** Sexual Health and Prevention Outreach Navigator

**Salary:** \$28.37/hr

**Hours:** Full time, evening and weekend required

**Reports to:** Clinic Manager

**Application period:** Closes Oct 28, 2024

**Position start date:** January 1, 2025



---

**To Apply**

- Please submit cover letter and resume via email to [jobs@gaycity.org](mailto:jobs@gaycity.org)
- Please use "Sexual Health and Prevention Outreach Navigator - Your last name" in the subject line

**Seattle's LGBTQ+ Center's Mission**

Seattle's LGBTQ+ Center (formerly Gay City) cultivates access and connections to promote self-determination, liberation and joy in our communities.

**Seattle's LGBTQ+ Center's Values**

Advocacy, Accessibility, Intersectionality, Sex & Body Positivity, Stewardship, and Transparency.

**Position Overview**

This position is responsible for providing sexual health education, HIV/STI testing, harm reduction, PrEP Navigation and Healthcare Navigation services in outreach settings. This individual will work directly with populations disproportionately impacted by HIV, HCV, Syphilis and other STIs; including Black, Indigenous, and Latinx individuals; folks unstably housed or houseless; and/or people using substances. This position will work closely with Project NEON harm reductionists to coordinate outreach testing and linkage to care for these communities.

**Roles and Responsibilities**

*HIV/STI Testing*

- Provide non-judgmental and culturally competent sexual health information, strategies, and resources.
- Assess level of risk for each client and determine appropriate screenings and/or referrals.
- Deliver reactive test results to clients with compassion.
- Perform phlebotomy, rapid HIV, rapid HCV and HEP C tests.
- Facilitate self-collected Gonorrhea/ Chlamydia testing.
- Protect confidentiality of clients.
- Maintain an OSHA work compliant area.
- Maintain HIPAA compliance.
- Work cooperatively with Sexual Health and Prevention Outreach Coordinator to ensure high quality outreach testing.

*Syndemic Navigation*

- Provide screening to determine the best HIV prevention plan for individual clients, including preventative PrEP
- Conduct initial PrEP visit in partnership with Kelley-Ross Pharmacy
- Support client linkage to treatment and/or ongoing care, including walking clients to clinic, scheduling follow-up appointments, or supporting client transportation to appointments.
- Provide referrals and navigation support for other wellness and social services.
- Work cooperatively with Project NEON coordinator to ensure high quality harm reduction service provision.
- Work cooperatively with Sexual Health and Prevention Outreach Program Coordinator to deliver high quality testing services in outreach settings.
- Assist patients to ensure full financial coverage of medications (As needed).
- Maintain communication between inter, and intra-agency services providers for successful coordination of services.

#### *Administrative Support*

- Complete charting and any other paperwork in a timely manner.
- Coordinate appointments via email, text, and phone.
- Assist/support clients with retrieving their results and medical records.
- Contact clients when appropriate to discuss treatment options, sexual health strategies, and answer any other questions.
- Community outreach and education
- Maintain patient records using Insync and other record systems data systems
- Assists in documenting program activities, and reports outcomes to DPH and the CDC as required

#### **Qualifications (required)**

- Demonstrated ability to serve all segments of the LGBTQ community in a gender affirming manner.
- Experience working with homeless or unstably housed populations and/or people who use drugs.
- Comfortability working independently to manage a dynamic caseload of clients.
- Willingness to work in outreach settings with little on-site supervision.
- Knowledge and familiarity of issues impacting queer and trans communities with demonstrated ability to apply a lens of intersectionality, particularly with regard to race, class, gender, age and ability.
- Must be highly organized, detail oriented, reliable and committed to delivering quality customer service.
- Friendly, engaging presence with an ability to establish and maintain good working relationships both internally and externally.
- Established ability to maintain a high level of production while working independently.
- General proficiency with computers and ability to learn new software.
- Evening and weekend availability required.
- Punctuality and consistent attendance to scheduled shifts.
- Requires a background check

#### **Qualifications (preferred)**

- Experience working with HIV/AIDS impacted communities, including health promotion and HIV prevention.
- Medical Phlebotomy license (Seattle's LGBTQ+ Center will provide the necessary training if applicant does not already have a license).
- Experience conducting PrEP and/or Healthcare Navigation Services
- Ability to read and speak in a language other than English (Spanish and/or French preferred).

Seattle's LGBTQ+ Center is an equal opportunity employer. Seattle's LGBTQ+ Center does not discriminate on the basis of race, ethnicity, color, gender identity or presentation, sex, marital status, sexual orientation, age, religion, immigration status, and the presence of any sensory, mental or physical disability in employment, volunteer opportunities or services rendered.

## **Benefits**

- Full healthcare, dental, and optical coverage offered.
- Generous vacation, paid holidays, sick leave, and safe leave after successful completion of the 90-day introductory period.
- Seattle's LGBTQ+ Center recognizes the importance of saving for retirement and offers eligible employees a 401(k) plan.
- Free ORCA Pass.

Seattle's LGBTQ+ Center is an equal opportunity employer. Seattle's LGBTQ+ Center does not discriminate on the basis of race, ethnicity, color, gender identity or presentation, sex, marital status, sexual orientation, age, religion, immigration status, and the presence of any sensory, mental or physical disability in employment, volunteer opportunities or services rendered.