

All board members will serve on one of the three committees listed below. Committee meetings are held during designated committee meeting times or at a co-chair’s discretion. During a term, members may serve on the same or different committees, as space and distribution permit. Each committee will work to incorporate the infrastructure, programmatic, and sustainability strategic goals in their work.

**Development Committee** (board contributions and events)

* Works in conjunction with the Development Director on major events involving donors and community connections
* Plans and promotes Eden Garden Party, Give Out, GiveBig, and Stronger Together: World AIDS Day Breakfast, as well as the development of new events and outreach to major donors
* Collaborates with Development Director to create and manage board member pledge plan, and manage the completed board member pledge plan

**Connections Committee** (community stewardship)

* Cultivates and sustains the professional connections among networks (e.g., GSBA events and reps) and organizations
* Seeks out opportunities for board and staff interactions to strengthen whole organization connections
* Manages outreach to diverse LGBTQ+ communities to increase relationship and understanding of Gay City through board networks (e.g. create network maps that tie in strategic relationships)
* Prepare a mission moment for each board meeting (e.g. client story)

**Mission and Governance Committee**

* Manages recruitment and orientation of new board members
* Tracks board member terms
* Continual review of board functions, by-laws, and annual executive director evaluation
* Plans the annual board retreat and any ad hoc board retreats through the year

**Finance Committee**

* Review financial statements and reports at a minimum of each month
* Report to the board monthly on the financial health
* Draft annual budget and adjust as needed for the board’s approval